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Taking the Next Steps **19 – 22 January 2010** **Lindisfarne College** **Hawke's Bay**

NZAEE Conference Update – from the planning committee...

The conference programme is taking shape around the theme: "Taking the Next Steps – Te Ahu Whakamua". The programme is being developed as three strands that interlink.

The first strand involves a 'stock take' of current practice, and setting some new horizons/goals to aim for. In the opening address, Dr David Chapman from Massey University College of Education will briefly discuss the background of Environmental Education and Education for Sustainability, then focus on what makes good practice, and the issues that confront educators. Participants will then be invited to work in groups of common interest to capture current best practice.

A panel of speakers will then share their experiences of working for social change in a variety of situations. Perhaps most well known on the panel is John Minto, a leading figure in the anti apartheid movement in the 1970 and 80s, a teacher with wide interests in education and a peace and justice activist. We hope that the experiences of the panelists will provide lessons about working for changed behaviour towards the environment.

Key note speaker, Metiria Turei, co-leader of the Green Party and a long-term friend of the association, will shed light on the current political situation and provide suggestions for effective ways to work within.

NZAEE 2010 Conference

'Taking the next steps'

19th – 22nd January 2010

Hawke's Bay

Lindisfarne College

For more information go to:

http://www.nzaee.org.nz/events_news.htm or email

gameplanevents@extra.co.nz

ph: Nicola on 06 874 7783 (office hours) or 021 807 579

She will also give ideas to improve the profile of environmental/sustainability education during these difficult times.

This will lead into the second conference strand, with Australian Association for Environmental Education Chair, Phil Smith building on Day One by introducing the task of setting goals for the future. Sector groups will then have the opportunity to respond to this challenge.

The third strand will share innovation and experiences taking place both in New Zealand and beyond. A team of skilled note takers will be collecting material throughout the conference to bring back to the final session in the form of a set of conference recommendations for action: 'The Next Steps'.

We are trying to be flexible regarding conference workshops and presentations and have extended the opportunity to present proposals. We would also like to draw attention to the opportunity to present posters – an opportunity to showcase established initiatives or activities that have been presented in the past, and that are worthy of continued attention.

Please mention the conference to your colleagues and associates and encourage them to come.

For more information go to:

www.nzaee.org.nz/events_news.htm or email: gameplanevents@xtra.co.nz; phone Nicola on 06 874 7783 (office hours) or 021 807 579.

From the co-chairs

Pam Crisp

2008/2009 has seen NZAEE achieve its strategic priorities for the year – in a challenging, changing & complex environment.

My Co-Chair, Trish Kirkland Smith will talk about some of the important work we've achieved – covering both the business side of the association and its sustainability, and our role as a national voice for EE and EfS. In particular, our response to the total Vote Education EfS funding cuts announced by the government at the end of the last financial year.

NZAEE executive and membership

I'd like to acknowledge the calibre and commitment of the executive committee. In particular, a big thanks to our fantastic outgoing Co-Chair, Trish Kirkland Smith.

I'd also like to acknowledge our national coordinator Jamie Winiata, who will be moving on at the end of the year to focus on other priorities. The coordinator's role is hugely important and it's been exciting to work alongside Jamie as she has got to grips with the role. You've done a great job Jamie – and will be leaving things in good shape for the next coordinator. Thank you!

I like the energy facilitation model of the whole being bigger than the sum of the parts. That's how the exec has been operating – moving collectively beyond “business as usual” into new and challenging terrain.

The Future of EfS

In late 2007, NZAEE facilitated a round of regional forums to generate feedback to the Ministry of Education on the revised EE Guidelines. We later took part in two Ministry of Education EfS reference group meetings. Those of you involved will know the frustration and set backs this process has involved.

Following the second of these meetings, our co-opted representative, Wendy Barry, Education Programme Leader for WWF New Zealand, organised a forum in Wellington last October. Representatives from each of the main political parties were invited to respond to questions from the floor on their parties' respective approaches to EE/EfS. The range of responses foreshadowed some of the shifts we're now seeing.

But remember the power of sustained, collective action. The draft curriculum released for consultation made scant reference to sustainability. However the overwhelming number of submissions received on this, and on the Treaty of Waitangi, substantially influenced the shape of the new curriculum – albeit minus the vital support of the regional EfS coordinators.

The Conference

The pressing issues we are facing today - locally, nationally and internationally – call for radically new ways of thinking and acting. The EfS community has, and will continue to advocate for the kinds of changes that will need to be made.

The Australian Government recently released its national action plan for Education for Sustainability: '*Living Sustainably*'. It builds on the first plan released in 2000, and represents a significant contribution to Australia's participation in the UN Decade of Education for Sustainable Development.

The 2010 Conference

We've taken up the challenge of getting behind the UN Decade by theming NZAEE's 2010 Biennial Conference around a mid Decade stock take – '*Taking the Next Steps*'.

The conference committee, led by Anita Murrell and Emily Rockwell from Hawke's Bay Regional Council, have been working hard to get a great conference together, guided on programming aspects of the conference by David Chapman from Massey University and Wendy Barry, from WWF NZ.

We'll also be working with Phil Smith, AAEE national President, to make this an important conference - with reflection, planning, powerful keynotes, workshops, presentations and social activities. Please come, contribute and make this a conference to remember.

Thank you all for your energy, commitment and hard work for EE and EfS. See you in January!

Trish Kirkland-Smith

The 2008/2009 year has been one of action! The Executive's strategic planning processes provided a sound direction for this year's

activities and have resulted in some significant work packages being completed.

Seaweek

There has been a strong focus on the Association's flagship event – Seaweek. In order to grow Seaweek and to strengthen its branding with NZAEE, a five year strategic plan has been developed. An independent contractor, Chameleon PR, was engaged to review past Seaweek events, canvas issues and ideas with key stakeholders, and develop a vision for 2010-2015. The new Seaweek Strategic Plan has provided NZAEE with a robust vision for moving forward, and we are also now well-placed for providing potential partners and sponsors with good strategic documentation.

In addition to the strategic planning, 2009 Seaweek was also coordinated by NZAEE and implemented by an independent contractor Stylus Communications. This year's event was generally focused upon consolidating key relationships and processes so that we are ready for a more strategic approach for the 2010-2015. Seaweek events were again run across the country with the help of fantastic volunteer regional coordinators and highly motivated people at the local level. Some good media attention was generated this year, with Seaweek being profiled on TV3's Sunrise breakfast programme and also local events being covered in print media across the country.

Funding and Sponsorship

It was through the strategic planning process that the Executive became aware of the

significant financial issues facing the organisation. The outgoings of the organisation have been exceeding the incomings for some years now, even though core operational costs have been kept to a bare minimum. Fortunately the organisation has had savings in the bank to cover the additional expenses, but this is not a sustainable approach for the future.

A proposal for an organisational financial review was developed and approved by the Executive in January 2008. The review had 3 main components:

- To investigate the potential for an increase in membership fees
- To investigate how revenue could be generated to cover the on-going operational costs of the organisation
- To investigate sponsorship opportunities to assist with NZAEE initiatives, projects and events

A membership fee review was undertaken and proposed increases were approved by the Executive at the 2008 AGM. Since then NZAEE has contracted an independent expert (imPRove it) to assist with sponsorship and fundraising activities. Contract achievements included:

- Establishing sponsorship agreements with all organisations involved in Seaweek 2009. Templates now exist to use for all subsequent years
- Development of standard sponsorship / fundraising information and documentation for use in future funding applications and sponsorship negotiations

- Funding opportunities (both national and local) summary documents for use by branches and the executive
- Funding applications made to organisations with closing dates between Jan-June 09

Due to the work undertaken through the sponsorship and fundraising contract, the incoming 2009-10 Executive will now be in a position to strategise and plan for the future.

Advocacy Work – Impacts of Central Government Funding Cuts

In May 2009 the central government announced significant funding cuts to the following areas relating to environmental education, education for sustainability, and sustainability outreach initiatives:

- The EnviroSchools Foundation (who coordinate the EnviroSchools programme nationally involving 670 schools)
- Education for Sustainability Advisory Services (EfS Advisors who provide curriculum support for teachers)
- Maturanga Taiao (EfS support for Kura Kaupapa Maori)
- The Environmental Education Guidelines Review Project (technical EE/EfS support for teachers in schools)
- Adult Community Education (provision of community-based life-long learning classes - i.e. "night schools" - which fund sustainable living skills courses)
- Householder Sustainability Programme "What's your next step?" (coordinated by the Ministry for the Environment)

- Public Place Recycling Programme (funded by the Ministry for the Environment)
- Govt3 Programme (coordinated by the Ministry for the Environment to deliver leadership in sustainability practices by government agencies)
- The Sustainable Business Network (part-funded by the Ministry for the Environment)

The NZAEE Executive saw these funding cuts as significantly impacting members and undertook an advocacy campaign to communicate these impacts to the government and to encourage members to take similar action. Sustained communications resulted and continues across the country.

Challenges for 2009-2010

We are now moving into some very challenging times for environmental education, education for sustainability, and community-focused environmental outreach programmes. The Government has set itself a bold reform agenda for both environmental management and local government. This is going to significantly impact our profession. The in-coming NZAEE Executive will be focused upon these challenges and strategising about how best to advocate for our members and to influence the government's reform agenda. The 2010 NZAEE Conference in the Hawke's Bay will be a key vehicle for canvassing member's thoughts and ideas on these challenges. We are hoping that the conference will give the Executive a clear mandate for its work during 2010.

Enviroschools network remains strong

Update from the Enviroschools National team

He mihi nui ki a koutou katoa. Many thanks for the care and positive action that so many people have shared with us, and our friends working in the Matauranga Taiao and National EfS team, since the Budget 09 cuts were announced. We were shocked and disappointed by the cuts to EfS programmes.

However, the kaupapa of Enviroschools / Kura Taiao remains the same no matter which party is in Government, no matter which policies are favoured or not favoured. We are acting accordingly and looking to the future.

Our approach is to stay positive and inform people of the many benefits of learning for sustainability that include, and go well beyond formal education. Benefits include environmental improvement, youth leadership, Māori achievement, social cohesion that reduces anti-social behaviour, and community engagement.

We are in discussions with politicians from various parties, and are also looking to a range of wider funding options for 2010 and beyond.

While funding may be tighter, there are many things to be optimistic about. The field of EfS has grown and strengthened significantly over the last few years; there are more great whole school examples, more teachers mentoring each other, more community involvement, a growing youth network and a revised

curriculum that is a great fit with EfS. In the Enviroschools Programme alone, there are now over 690 schools, kura and early childhood centres, this is a quarter of all schools.

There are things that we can all do to move learning and action for sustainability forward. We can *continue to take action to improve the health of our environment*: The action projects that students and their communities are doing are what inspires people and what makes the difference.

We can *inspire and inform the decision-makers*. Politicians and policy-makers for both Local and Central Government have to make tough decisions to prioritise where money is spent. We want them to know the benefits for communities and young people, and to see how Enviroschools/ Kura Taiao supports their objectives.

We can *find innovative ways to fund the change*. Enviroschools is in a transition and many people and organisations have come forward with creative ideas about funding. Until 30 September Good Magazine is running a special promotion whereby 20% of all new subscriptions go to support Enviroschools.

Check out www.good.net.nz/enviroschools. Also the Give A Little site, www.givealittle.co.nz, is a way to make contributions to Enviroschools.

TimeBanking in New Zealand

Around 20 years ago, Dr Edgar Cahn of the U.S. noticed that people weren't helping each other as much as they used to. With such a strong focus on a financial economy, the 'core economy' – the network of support that underpinned the fabric of our society – had started to deteriorate. He decided to do something about it, and developed the concept of TimeBanking.

TimeBanking is like bartering, but simply with time. One hour equals one credit, and everyone's time is equal. You do something for a TimeBank member and you earn credit. You can then 'spend' your credit by getting another member of your TimeBank to do something for you.

Time Banks change neighborhoods and whole communities by unlocking human resources. We all have something to offer; relationships, time, energy, knowledge and skills. By tapping into our human abundance, Time Banks are able to help people to build better communities, and make progress towards environmental sustainability.

"The new wealth of time" is a report from the New Economics Foundation, which shows how TimeBanking can help give people more control over their lives, and grow our ability to care for and support each other. You can read the report on the website www.eastbaytimebank.org.nz - scroll down and click the link saying "new economics foundation".

TimeBanking has been creating social change in 22 countries over 6 continents. Over 3 years ago Lyttleton launched the first ever TimeBank in New Zealand. Recently Eastbay TimeBank launched in Whakatane on 13th June, and became the first TimeBank in the North Island. Within 2 months their membership exploded to over 130 TimeBankers, with around 250 hours traded. This number far exceeds what is expected of a new TimeBank - most TimeBanks can expect a membership of 60 members after a year! Their success is attributed to having a reference group who set up the TimeBank, with a wide cross-section of members from the community. They created a massive launch event with widespread media coverage, engaging various community organisations, councilors, Iwi, MP's and members of the community.

Eastbay TimeBank has already had some strong positive outcomes for members. One member who recently arrived in Whakatane has made connections with members of the community much faster than if she hadn't been involved in the TimeBank. Another member's life has been enriched by being able to use her creative skills that were lying dormant. Many members are becoming more active and valued members of the community than they were prior to the arrival of the TimeBank. All this has happened within a mere 2 months!

There are many groups throughout the country interested in setting up their own TimeBanks, and Eastland, Southland & Surrounds (near Gore) is just about to launch.

Lyttleton, Eastbay, Eastland, Southland & Surrounds have formed "TimeBanks Aotearoa" – a network of TimeBanks in New Zealand – and is about to launch a Google group offering information and support to communities in New Zealand wanting to start up a TimeBank in their town.

Seaweed Strategic Plan

In 2008 NZAEE contracted Chameleon Public Relations Ltd to create a strategic framework for NZAEE's flagship event, Seaweed. The strategic framework involved adopting a new goal (*to inspire New Zealanders to celebrate and learn from the sea; an annual opportunity to discover the mysteries of and renew our connections with the sea*) and objectives that align with national strategic directions in marine management, as well as reflecting NZAEE and stakeholder aspirations. Based on identified marine management issues in New Zealand and overseas, a series of themes will be rolled out in support of these issues. The themes are targeted to engage audience and key stakeholder interests, and at the same time to be reflective. The themes are as follows:

- 2010 Fishing (including aqua-farming, over-fishing, food/kai, recreation, seabird by-catch, research.).
- 2011 Culture/history and traditions (Maori and other ethnic groups as well as European history).
- 2012 Competing uses (including development issues). Living not wisely but too well.

- 2013 Biosecurity and pollution (including threats and plastics, run-off, spills).
- 2014 Our fragile, finite taonga.
- 2015 What are we learning from the sea?

Along with a new goal, objectives and themes, the strategic plan also identifies: key messages, guiding principles, Seaweed partners and stakeholders, key audiences, short, medium and long term actions.

Supporting information such as a SWOT analysis and past planning notes makes the strategic plan a comprehensive resource for anyone wanting more information about Seaweed.

The Seaweed Strategic plan can be downloaded from the NZAEE website homepage: <http://www.nzaee.org.nz/>.

NZAEE AGM

This year's NZAEE AGM was held in Auckland at the Auckland Regional Council (12th August 2009). Carrying out the Association's core business and finishing with updates on events and news taking place around Auckland, the meeting was informative and brief. The amended NZAEE Constitution was passed – a big thank-you to northern branch rep., Sioux Campbell for undertaking this task, and to Sue Langdon from the Auckland branch for sharing her expertise and thoughts, and everyone else that supported and commented on the changes. The Constitution can be

downloaded from the NZAEE website:
<http://www.nzaee.org.nz/aboutus.htm>.

NZAEE's financial position remains the same as for last year (2007/2008), with membership subscriptions being the lifeline to sustaining a national coordinator, operational costs and branch activities (30% of subscriptions are forwarded to branches). Funding grants have supported planning for Seaweed and the biennial 2010 Conference. A priority for 2009/2010 is a revamped and updated website.

The Executive would like to extend a very warm thanks to the Department of Conservation (Auckland Conservancy) and Auckland Regional Council for hosting NZAEE over the two days in Auckland.

Branch highlights

Auckland

Auckland branch is growing year by year and has been involved in a lot of activities and events. The branch is divided into two main committees, Green Drinks and a Teacher focused and events committee.

Auckland branch has partnered with a number of organisations to host Green Drinks: a big thanks to Verran Primary School and Papawai Publishers, ARC (hosted and launched <http://www.ecoevents.org.nz/> website), Ecomatters Trust, Auckland University Sustainability Group NEXUS, Greenpeace, Visy, Jasmx Architects, Johann Bernhardt and

Balasoglou Books, Auckland Zoo, Good Magazine and Borderless Productions and also to the ongoing sponsors of Green Drinks, PureFresh Organics, Hallertau Brew Bar and Pukeko Fruit Wine.

The aim of the Auckland branch Green Drinks is to move Green Drinks around the region so all people have access to the networking opportunities it provides. If you wish to host Green Drinks in the Auckland region, contact the branch on: Auckland@nzaee.org.nz.

Bay of Plenty

BOP branch comprises three main areas - Eastern Bay, Rotorua and Tauranga - that have remained active over the year. Tauranga has been trialing "Brown Drinks", enabling members to take a break from email overload and socialise kano ki te kano (face to face) every two months. The concept of 'Time-banking' has kicked off in Whakatane. A monthly e-newsletter in Tauranga keeps members up-to-date, and Rotorua members are organising a special screening of the movie 'Earth' in September. For more information contact: andrea.mills@envbop.govt.nz

Christchurch

Christchurch NZAEE continues to produce the weekly Econet newsletter www.environment.org.nz/, bringing weekly information to its members and communities. A 'Building resilience in the community' workshop/session will be held later this year with local speakers who are currently working in this field.

Northland

Northland branch continues to be active, meeting every 2-3 months with grass-roots style meetings at local cafes to network and discuss actions and upcoming issues. The branch submitted on council LTCCP's, sent letters to protest EfS funding cuts decisions, wrote letters in support of EfS initiatives, and kept members up-to-date on news, events and resources. A core group of dedicated people continues to keep the home fires burning.

Southern

After organising and hosting the NZAEE biennial conference 2008 and recovering from the energy expenditure involved, the team have been re-strategising and re-evaluating where best to invest their energy. Several talks took place over the past year covering a variety of topics from amphibians, the EnviroSchools Regeneration Tour/year plan <http://www.enviroschools.org.nz/action/youth-network> to a 'Linking Landscapes' pilot project being run by Katherine Dixon.

Waikato

The Waikato branch strategy for 2008/2009 was to:

- Promote and support professional development and research
- Provide a network and build relationships for sharing resources and information.
- Advocate and lead education for sustainability and action for the environment

Waikato NZAEE has begun hosting a 'Green Café' initiative in Hamilton city. The first session addressed the issue of the sustainability of the Waikato River. Three speakers aroused considerable discussion and debate, attracting an audience of over 50 people. The next Green Café is scheduled for September 8 and will focus on *Urban Diversity*. A sustainability quiz night is also in the pipeline, so keep an eye out for further information.

Wellington

Like other branches, Wellington has a core team of people working hard to bring sessions and events to the area. A branch excursion to Matiu/Somes Island kicked off a succession of events and sessions held around the Wellington region to enable members from different areas to be involved. Green Drinks is held every two months and continues to be hosted by various organisations including the Wellington branch, and although the initial interest has settled it is still well attended.

Newly Appointed Executive Members

The NZAEE Executive welcomes several people into new roles. Trish Kirkland-Smith will be stepping down as co-chair to focus on the financial side of the organisation, stepping into the role of national Treasurer for NZAEE. This is a new role for the Executive that will assist in refocusing the role of the national coordinator. A huge thank you to Trish for the skilled work, time, dedication and direction she has provided to NZAEE.

The Executive welcomes Dean King into the role of co-chair, to work alongside fellow co-chair, Pam Crisp. Dean has served for several years on the Executive as the Waikato branch representative, and will continue to be the Waikato representative, as well as co-chair.

Auckland branch will be co-represented on the Executive by Susie Bettany from the Auckland Regional Council and Sue Barker from the Department of Conservation. Sarah Sheeran will remain as the branch chair. Updated contact information can be found on the NZAEE website: <http://www.nzaee.org.nz/branches.htm> (branch tab).

Don't forget!

Discounts on Connected Media DVDs

Connected Media continues to offer a 10% discount to NZAEE members for online orders from our DVD catalogue.

The catalogue includes:

- *The Middle-earth Connection* - documentaries on environmental issues in New Zealand; featuring footage from The Lord of the Rings' movies
- *Wa\$ted* - as seen on TV3
- *The Outlook for Someday* - winning short films from the sustainability film challenge for young New Zealanders
- *Earth Report* - the environmental series on BBC World and TVNZ 7
- *Life* - the international series on BBC World
- *Hands On* - sustainability success stories

To see the DVD catalogue go to www.connectedmedia.org/catalogue

To get the 10% discount, members need to put 'NZAEE Discount' in the message box of the online shopping cart. Connected Media will then charge your credit card only 90% of the total value of the order.

Connected Media can be contacted by phone at (09) 376 6060 or by email contact@connectedmedia.org

For the Diary

Clean Up Week New Zealand 2009

4th – 11th September

Join with the hundreds of New Zealanders to Keep New Zealand Beautiful by doing a clean up in your local area, or help in a registered clean up event. You can search for a registered clean up near you by going to: <http://www.knzbcleanupweek.co.nz/>

The Outlook for Someday 2009

18th September

The third sustainability film challenge is now on for young New Zealanders. Check out www.theoutlookforsomeday.net

Films can be any length up to 5 minutes. They can be made individually or in teams. They can be any genre at all - drama, documentary, animation, music video, advertisement, video blog, reality TV... They can be made with any camera - film, video, stills camera, webcam or mobile phone.

This year anyone up to the age of 24 (i.e. anyone born in 1985 or later) can enter the challenge. There will also be Special Awards for Winning Films made by Primary/Intermediate School film-makers and Secondary School film-makers.

The deadline for entries is 18 September 2009.

To receive updates about The Outlook for Someday go to www.theoutlookforsomeday.net/sign-up

Conservation Week – Get involved

13th – 20th September

Go to www.conservationweek.org.nz to check out events that are happening in your region, conservation activities you can do at home, links to a bunch of programmes that TVNZ 6 is showing, and information about community conservation projects and volunteer opportunities. Also go to <http://www.doc.govt.nz/getting-involved/in-your-community/events/conservation-week/> for information on volunteering, registering an event and community projects.

Frog Week

27th October – 03rd November

For more information go to: <http://www.doc.govt.nz/getting-involved/in-your-community/events/frog-week>

Green Home Workshops (Wintec - Hamilton City)

Water

5th September (\$20p/p)

Learn how to reduce water usage; harvest and store rainwater for domestic and garden

purposes, disposal of grey and black water and reed bed gardens.

Energy

3 October (\$20p/p)

Learn how to: reduce your homes energy load; carry out an energy audit; learn about micro generation such as wind turbines, solar hot water, photo voltaic cells and more.

Materials

31 October (\$20p/p)

Framing, exterior cladding, interior floors and wall claddings - learn all about the toxicity of products used and what alternatives are out there. Also learn how to minimise waster, re-use and recycle on site.

Eco Design

Weekend in November (\$70 per household)

Work with eco-building and energy efficient design experts in designing a new eco-house. Work will be one on one or small groups. Completion of the above workshops is a pre-requisite to the Eco design workshop. A two evening lead up ensuring preparation is also required.

For more information on the Green Home Workshops contact Megan Edmeades at: megan@greenme.org.nz 021 414 529.

World Environmental Education Conference

(WEEC) Brisbane 19-23 July 2011

The Australian Association for Environmental Education (AAEE) is to host the World Environmental Education Conference (WEEC) over 19-23 July 2011 in Brisbane. These conferences are directed at environmental

educators including schools, universities, non-government organisations, communities, government agencies, organisations, associations and networks. AAEE has their own website up and running for the conference: <http://www.weec2011.org/>.

Check out the WEEC Secretariat website which has information on past WEECs <http://www.environmental-education.org/index.php?lang=en>

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About NZAEE

The New Zealand Association for Environmental Education (NZAEE) was established in 1982 to promote and support environmental education.

Regional branches include; Northland, Auckland, Waikato, Bay of Plenty, Wellington, Christchurch and Southern.

NZAEE seeks to promote environmental education by:

- Providing an environmental education network;
- Supporting the inclusion of environmental education in policy and curricula;
- Supporting environmental education initiatives;
- Coordinating workshops and seminars on environmental education.

NZAEE newsletter

The newsletter of the New Zealand Association for Environmental Education is published a minimum of four times a year.

- Material may be copied with due acknowledgement.
- The views expressed in the newsletter are not necessarily those of the Association.
- Contributions to the newsletter are welcome. Intending contributors should forward material as word documents by e-mail or post to NZAEE.

The next issue of the newsletter will be in October. Intending contributors should forward a copy no later than 15 October 2009.